

SEPARATION WORKSHEET

Student Name: _____ SSN: _____

Please complete the following information on your parent if **Dependent** or your spouse if **Independent**

_____ **Dependent Student:** You want to change your parents' marital status to separated.

_____ **Independent Student:** You want to change your marital status to separated.

1. Parent/Spouse's name: _____
2. Date of Marriage (MM/DD/YY): ____/____/____ Date of Separation (MM/DD/YY): ____/____/____
3. When was the last year your Parents or you/Spouse filed a joint tax return? (Check one)
Tax year 2008 ___ Tax year 2007 ___ Never filed a joint return ___ Other _____
4. Parent/Spouse's address: _____ Phone number: _____
5. Did your parent or you **receive** any other income (i.e., Cash, Social Security, Supplemental Income, Retirement Pensions, VA Benefits, Alimony, Child Support, Workers Compensation, TANF, or Other)?
Yes _____ No _____ If yes, please list them below: **Please provide supporting documentation.**

Type of Income

Amount per Month

- | | |
|----------|----------|
| a. _____ | a. _____ |
| b. _____ | b. _____ |
| c. _____ | c. _____ |
| d. _____ | d. _____ |

6. You **MUST** provide this office with a copy of your legal separation/divorce decree or you **MUST** attach a statement on business letterhead from one of the persons below stating your situation. **A notarized statement on your behalf is not acceptable. If you do not provide the necessary documentation you will be required to submit your parents'/spouse's information.**

● Your pastor

● Your marriage counselor

● Your attorney

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Financial Aid Office Use Only

Approved _____ Disapproved _____ Pending _____ Initials: _____ Date: _____

Additional Info Requested: _____
