
Documentation Requirements**Deaf and Hard of Hearing:**

The documentation must describe a disabling condition, which is defined by the presence of significant limitations in one or more major life activities. Merely submitting evidence of a diagnosis is not sufficient to warrant academic accommodations. If submitting a Certification of Deafness from the Deaf and Hard of Hearing Services Division (DHHS) in Texas Health and Human Services (THHS), please include the documentation used to qualify for the certification. An audiologist, speech and hearing specialist or other qualified professional should make the diagnosis.

All documentation must be submitted on the official letterhead of the professional describing the disability. The diagnostic report should be dated and signed and include the name, title, and professional credentials of the evaluator, including information about license/certification. The CSDS department will make the determination regarding whether accommodations are reasonable in the College environment.

At a *minimum*, the documentation must include the following elements:

- An audiologist, speech and hearing specialist or other qualified professional should make the diagnosis.
- A clear statement of deafness or any degree of hearing loss with a current audiogram is required. The age of acceptable documentation is dependent upon the condition and the nature of the student's request for accommodations. It should also note the status of the individual's hearing (static or changing). Hearing loss of a changing nature may need to be documented more frequently.
- A narrative summary of assessment procedures that was used to make the diagnosis, evaluation results, and list any recommended accommodations.
- Further assessment by an appropriate professional may be required if co-existing learning disabilities or other disabling conditions are indicated.

Each request will be evaluated on a case by case basis. All documentation submitted to CSDS is considered confidential.

Please complete an application and upload documentation in the CSDS Student Portal (<https://stc.medicatconnect.com/>).

This document will be made available in alternative formats upon request. Please contact the CSDS at 956-872-2173 for assistance.

STATEMENT OF EQUAL OPPORTUNITY

No person shall be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity sponsored or conducted by South Texas College on the basis of race, color, national origin, religion, age, sex, sexual orientation, gender, gender identity, disability, genetic information, or veteran status. Discrimination is prohibited and the College will comply with all applicable College policies, and state and federal legislation. This policy extends to individuals seeking employment with and admission to the College. Individuals with disabilities requiring assistance or access to receive these services should contact Student Disability Services at (956) 872-2173. Updated 4/2020.