



Student Financial Services K 1.700  
 3201 W. Pecan Blvd. McAllen, Texas 78501  
 PH 956.872.8375 FAX 956-872-6461

## Dependency Change Request 2023-2024

<b>STC ID:</b>	<b>NAME:</b>
<b>SSN: XXX-XX-</b>	<b>PHONE NUMBER:</b>

Students who do not have contact with their parents due to unusual circumstances that can be documented by one or more objective third party individual may qualify to be considered independent for financial aid purposes.

Please note that none of the conditions listed below, singly or in combination qualify as unusual circumstances meriting a dependency change:

1. **Parents refuse to contribute to the student’s education.**
2. **Parents will not provide information for the FAFSA or verification.**
3. **Parents do not claim the student as a dependent for income tax purposes.**
4. **Student demonstrates total self-sufficiency.**  
*(2022-2023 U.S. Department of Education SFA Handbook Chapter 5)*

### INSTRUCTIONS

#### **NEW REQUEST FOR DEPENDENCY CHANGE CHECKLIST**

If this is your first time submitting a Dependency Change request, please turn in all of the following information at the same time. We cannot process a request without all documentation. Additional documentation may be requested.

1. A signed detailed statement, written by you, describing your current family situation and why you believe you should be considered independent. Your statement should clearly explain why you do not live with your Parents.
2. A signed copy of your 2021 income tax return or IRS Tax Return Transcript if you did not use the IRS Data Retrieval on your FAFSA. If you worked, but were not required to file a tax return, provide a copy all your 2021 W2's. If you did not work provide a statement for all untaxed income you received in 2021.
3. Attach at least one signed statement from a family member or a close friend who knows about the situation with your parents/family and can verify why you do not live with them.
4. Attach at least one signed statement (**on school or company letterhead**) from a professional such as a high school teacher, counselor, principal, superintendent, prison administrator, government agency or court official, doctor or clergy who knows about the situation with your parents/family and why you do not live with them.

#### **RENEWAL REQUEST FOR DEPENDENCY CHANGE CHECKLIST**

If you were granted a dependency change in 2022-2023, please turn in all of the following information at the same time. We cannot process a request without all documentation. Additional documentation may be requested.

1. A signed updated statement, written by you, briefly explaining your original situation and describing your current relationship/status with your parents.
2. A copy of your 2021 income tax return or IRS Tax Return Transcript if you did not use the IRS Data Retrieval on your FAFSA. If you worked, but were not required to file a tax return provide a copy all your 2021 W2's. If you did not work provide a statement for all untaxed income you received in 2021.

No person shall be excluded from the participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by South Texas College on the basis of race, color, national origin, religion, age, sex, sexual orientation, gender, gender identity, disability, genetic information, or veteran status.



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## Dependency Change Request 2023-2024

<b>STC ID:</b>	<b>NAME:</b>
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<b>1. Where do your parents live?</b>
<b>Father's address (street, city, state)</b>
<b>Mother's address (street, city, state)</b>
<b>2. Where did you live in 2023?</b>
<b>Where did you live in 2024?</b>
<b>3. How are your living expenses (food, clothes, shelter) paid for?</b>
<b>4. Please list all sources of income and resources you received in 2022 and 2023 below.</b>

SOURCES	2022 AMOUNTS	2023 AMOUNTS
Income from work	\$	\$
Unemployment Benefits	\$	\$
Savings	\$	\$
Social Security Benefits	\$	\$
Support from Others (specify)	\$	\$

Processing your Dependency Change request may take up to 2 weeks from the time it is submitted or longer during peak registration time. Incomplete documentation will delay the review process. Any tuition and fees you owe the college are due on the date specified regardless of the status of your Dependency Change request. Payment arrangements should be made while your request is reviewed.

By signing below you acknowledge that it is your responsibility to check the status of this Dependency Change request on your **Jagnet account**. **To view your active messages click on the Financial Aid Icon, then the Financial Aid App, then select the Award Year and Notifications.**

Your signature on this document binds you to all the conditions stated within.

Student Signature:	Date:
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<b>STUDENT FINANCIAL SERVICES DEPARTMENT USE ONLY</b>				
Approved:	Disapproved:	Pending:	SFSS Initials:	Date:
Additional Information Requested/Comments:				

**STATEMENT FROM - Family member or close friend**

**STC ID:**

**STUDENT'S NAME:**

1. How long have you known the Student?

2. Where and with whom does the Student live?

Please provide a signed detailed statement (on your school/company letterhead) describing what you know about the student's situation with his/her family and why he/she does not live with his/her Parents. Please attach your statement to this form.

Please only address the facts related to the student's situation. Your statement should not be a reference about the student's character, or their commitment to getting an education; statements to that effect will not have any bearing on the final decision.

**I certify that all the information I have provided in my statement and on this form are true and complete to the best of my knowledge. I also understand that I may be contacted if additional information is needed.**

**Printed name of person providing statement:**

**Signature of person providing statement:**

**Title or relationship to student:**

**Address (city, state, zip):**

**Phone number:**

**Date:**



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## Dependency Change Request 2023-2024

<b>STATEMENT FROM - Professional Person i.e. Teacher, Counselor etc...</b>	
<b>STC ID:</b>	<b>STUDENT'S NAME:</b>

1. How long have you known the Student?
2. Where and with whom does the Student live?
<p>Please provide a signed detailed statement (on your school/company letterhead) describing what you know about the student's situation with his/her family and why he/she does not live with his/her Parents. Please attach your statement to this form.</p> <p>Please only address the facts related to the student's situation. Your statement should not be a reference about the student's character, or their commitment to getting an education; statements to that effect will not have any bearing on the final decision.</p>

<b>I certify that all the information I have provided in my statement and on this form are true and complete to the best of my knowledge. I also understand that I may be contacted if additional information is needed.</b>
<b>Printed name of person providing statement:</b>
<b>Signature of person providing statement:</b>
<b>Title or relationship to student:</b>
<b>Address (city, state, zip):</b>
<b>Phone number:</b>
<b>Date:</b>

No person shall be excluded from the participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by South Texas College on the basis of race, color, national origin, religion, age, sex, sexual orientation, gender, gender identity, disability, genetic information, or veteran status.