



Student Financial Services – Bldg. K 1.700
 3201 W. Pecan Blvd. McAllen, TX 78501
 PH 956.872.8375 FAX 956.872.6461

FOR OFFICE USE ONLY
Correction date & #: _____
Initials: _____
New SAI: _____

Separation Worksheet 2024-2025

STC ID	SSN XXX-XX-	LAST NAME	FIRST NAME	MI
PHONE NUMBER	STC EMAIL		@stu.southtexascollege.edu	

A **Dependent student** who believes they made a mistake on the Free Application for Federal Student Aid (FAFSA) when reporting their Parents marital status, and whose Parents are in fact separated as of the date, they first applied for financial aid should complete this form.

An **Independent student** who believes they made a mistake on the FAFSA when reporting their marital status and is in fact separated as of the date, they first applied for financial aid should complete this form.

DEPENDENT STUDENT: Please provide the following information for the Parent whose information you DID NOT USE to complete your FAFSA:
Parent Name:
Parent Address (city and state):
Parent Phone Number:
Date of Marriage (Month, Day, Year):
Date of Separation (Month, Day, Year):
Federal Tax Information: When was the last year they filed a joint tax return?
Did your Parent (the one whose information you used on your FAFSA) receive any other income i.e., Cash, Savings, Social Security, Supplemental Income, Retirement or Pension, VA Benefits, Alimony, Child Support, Workers Compensation, TANF, WIC, SNAP?
Type of Income:
Amount of Income per month:

The College District does not discriminate or tolerate discrimination against any employee, applicant for employment, student, or applicant for admission. Conduct that excludes participation, denies benefits, or subjects others to discrimination is prohibited. The College District complies with all applicable policies and state and federal legislation in order to combat discrimination.

INDEPENDENT STUDENT: Please provide the following information for your Separated Spouse:
Spouse's Name:
Spouse's Address (city and state):
Spouse's Phone Number:
Date of Marriage (Month, Day, Year):
Date of Separation (Month, Day, Year):
Federal Tax Information: When was the last year you filed a joint tax return?
Did you receive any other income i.e., Cash, Savings, Social Security, Supplemental Income, Retirement or Pension, VA Benefits, Alimony, Child Support, Workers Compensation, TANF, WIC, SNAP?
Type of Income:
Amount of Income per month:

You **MUST** provide separation documentation or a copy of a divorce decree, or a statement on company/business letterhead from one of the individuals listed below. The statement should explain your Parent's or your situation.

- Your Pastor
- Your Marriage Counselor
- Your Attorney

A notarized statement on your behalf is not acceptable documentation. If you do not provide the necessary documentation, you will be required to provide your Parent or Spouses information on your FAFSA.

Student Certification and Handwritten Signature – We can only accept electronic signatures/typed signatures if you are uploading your documents via your STC JagNet account, which authenticates your identity.

By signing below, you acknowledge that is your responsibility to check the status of your Separation Worksheet on your **JAGNET** account by clicking on the Financial Aid APP then selecting Notifications.
Your **handwritten or electronic signature** below binds you to all the conditions stated on this document.

Student Signature:	Date:
Parent Signature:	Date:

STUDENT FINANCIAL SERVICES DEPARTMENT USE ONLY				
Approved:	Disapproved:	Pending:	SFSS Initials:	Date:
Additional Information Requested/Comments:				