

Behavioral Guidelines and Academic/Testing Dishonesty

Behavioral Guidelines:

The following guidelines for any test administered at South Texas College must be adhered to before, during and after any exam. Test Takers must refrain from:

1. Refusing or not following instructions given by a Testing staff member.
2. Leaving the test center without notice or without proctor permission.
3. Opening any online test aids not authorized for testing, including web browsers, calculators, online search engines, any social media formats, email.
4. Attempt to tamper with a computer or other testing equipment.
5. Creating a disturbance or engaging in any disruptive behavior.
6. Using foul language, aggressive, confrontational or threatening behavior. We reserve the right to refuse service to any student who exhibits these behaviors and will be reported to STC campus police immediately.
7. Falsifying information, ID's, signatures of any kind.
8. Removing or attempting to remove a test booklet, test question, or any portion of a test in any way or format from the testing room.
9. Bringing any weapons, inside the testing room as per College and State Policies.
10. Use of any type of unauthorized materials at any time.

Testing Dishonesty:

Any student who is caught using unauthorized materials, cheating on any exams, or submitting false test score documentation will be reported to the South Texas College Eyewitness Report and/or the test company/corporation who owns the rights to that test. Students test scores may not be accepted, until the results of an investigation are concluded. Further disciplinary action may be taken by the test company who owns the testing materials or any STC department affected by such violation.

“Cheating” includes, but is not limited to:

- Copying from another students work
- Using materials not authorized by a testing proctor
- Possessing materials that are not authorized by a testing proctor
- Collaborating with or seeking aid from another student without authorization
- Knowingly submitting false test score documentation that does not accurately reflect true test scores
- Knowingly submitting false identification
- Substituting for another person, or allowing another person to substitute for oneself in taking any exams/tests administered by the Student Assessment Center.